Application or renewal

03RP

Worshipper's off-street permit

You must use your permit only in the car park you name on the form. This form must not be copied. You must send us the original. If you forget your permit you must pay the correct fee for parking in the car park. (Please read the conditions of use over the page)

Please send your completed form and the correct fee (make your cheques payable to Canterbury City Council) to: Parking Services, Military Road, Canterbury City Council, Military Road, Canterbury CT1 1YW. Telephone: **01227 862 429** or bring it to the council offices, Military Road and your permit will be processed while you wait.

If there are any outstanding penalty charge notices for your vehicle we will not issue the permit.

Please complete in blue or black pen.

☐ **I would like to apply for a 12 month permit at £25 (including VAT).**

☐ **I would like to apply for a replacement permit at £10. A replacement permit will only be issued if you return your old permit with this completed form and provide a copy of your new vehicle registration document or insurance certificate.**

Current permit number if you have one

Your name (block letters)

Address (with postcode)

Daytime phone number

Vehicle registration number

Name of place of worship

Name of car park used

Your signature Date / /

Minister's declaration

Your signature Your name

Address

Phone number Date / /

If you lose your permit or it is damaged or if you need us to change the registration number we charge a permit replacement fee of £10. No refund will be issued for the permit if you no longer need it.

To improve the service we offer we may use this information for our research purposes.

For office use only

Permit number	Date of issue / /
Initial	
Checked by	

9F-WF01/Rev5

CANTERBURY CITY COUNCIL

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Conditions of use

1. You must use the permit in line with the current Canterbury City Council (Off Street Parking Places) Order, which you can see at the Council Offices, Military Road, Canterbury.
2. A Worshipper's Permit is a permit for a specified vehicle available to residents of Canterbury district and to Quakers resident in Swale district to park without charge when attending, on a regular basis, a service of worship on any day. The permit provides parking at the nearest available car park.
3. When you are using the permit, **it must be** clearly displayed in your windscreen.
4. The permit remains the property of the Canterbury City Council.
5. Buying a permit does not guarantee that a parking space will be available.
6. If you break any of these conditions, the permit will be invalid and we will withdraw it.

We may use the information you give in this application to enforce parking regulations in the Canterbury district.

We need personal information about you to provide you with the most appropriate service. We may share this information with other council departments to prevent and detect fraud. Under the Data Protection Act 1998, we have a legal duty to protect any personal information we collect from you and we will keep your personal data safe and secure. We will not share it with other organisations without your knowledge, unless we are required by law to do so. If you have any query about or want access to personal information that we may hold, please write to The Freedom of Information/Data Protection Officer at Canterbury City Council, Military Road, Canterbury CT1 1YW.

If you have any problems, call Parking Services on 01227 862 429 or call 01227 781 879 out of office hours.

BSI REGISTERED FS 45882
Civil and Structural Engineering
Architectural Services
Building Maintenance Services
Traffic and Transportation Engineering
Planning Supervisor Services
Parking Services Administration

Corporate member of Plain English Campaign 214
Committed to clearer communication.

CANTERBURY CITY COUNCIL

Payment by credit/debit card

Is the card in your name? Yes ☐ No ☐

If no, name of card holder:

Is your card a debit card ☐ or a credit card ☐?

What type of debit/credit card is it?:

Switch ☐ Visa ☐ Delta ☐ JCB ☐

MasterCard ☐ Solo ☐ What is the issue number of your card? ☐

What is the start date of your card? ☐☐ / ☐☐ Expiry date: ☐☐ / ☐☐

What is the Security Code number?: ☐☐☐

What is the card reference number?: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Did the customer ask for a receipt? Yes ☐ No ☐

Card payer's home address if different from above (must include postcode):

Address 1

Address 2

Address 3

Postcode

Contact phone number